

Management Training Report

1. Name of the Office:

Location Code:

City/State of Office Location:

Trainer Initials: _____

2. Organization:	3. Date Training	4. No Sessions	5. Total Hours
6. Title of Training		7. Location of Training	
8. Total Number Trained _____ <div style="display: flex; justify-content: space-between;"> <div> _____ Currently in business _____ Not yet in business _____ People with disabilities _____ Women </div> <div> _____ Total Veterans _____ Service Disabled _____ Members of the Reserves or National _____ Military Spouse </div> </div>		9. Total Number Minorities Trained _____ Race <div style="display: flex; justify-content: space-between;"> <div> _____ Asians _____ Black or African American _____ Native Americans or Alaskan Natives _____ Native Hawaiians or other Pacific _____ White </div> <div> _____ Ethnicity _____ Hispanic Origin _____ Not of Hispanic Origin </div> </div>	
10. Training Topic(s):			
11. Partner(s) Participating: <div style="display: flex; flex-wrap: wrap;"> <div style="width: 25%;"><input type="checkbox"/> SCORE</div> <div style="width: 25%;"><input type="checkbox"/> Cluster</div> <div style="width: 25%;"><input type="checkbox"/> For-Profit Organization</div> <div style="width: 25%;"><input type="checkbox"/> Faith Based Org.</div> <div style="width: 25%;"><input type="checkbox"/> Other</div> <div style="width: 25%;"><input type="checkbox"/> SBDC</div> <div style="width: 25%;"><input type="checkbox"/> Educational Institution</div> <div style="width: 25%;"><input type="checkbox"/> Online Training</div> <div style="width: 25%;"><input type="checkbox"/> SBA Office</div> <div style="width: 25%;"><input type="checkbox"/> WBC</div> <div style="width: 25%;"><input type="checkbox"/> Chamber of Commerce</div> <div style="width: 25%;"><input type="checkbox"/> SBA District Office</div> <div style="width: 25%;"><input type="checkbox"/> Govt Agency</div> <div style="width: 25%;"><input type="checkbox"/> VBOC</div> <div style="width: 25%;"><input type="checkbox"/> Trade or Prof. Assoc.</div> <div style="width: 25%;"><input type="checkbox"/> Minority Serving Inst.</div> <div style="width: 25%;"><input type="checkbox"/> USDA</div> </div>			
13. Attendee Fee: <div style="display: flex; justify-content: space-between;"> <div> Full Fee: Discounted Fee #1: Discounted Fee #2: Discounted Fee #3: Discounted Fee #4: Discounted Fee #5: Discounted Fee #6: No Fee: No Show Income: Other Income: </div> <div> 0 X 0 X 0 X 0 X 0 X 0 X 0 X 0 X 0 X </div> <div> \$ 0.00 = \$ 0.00 = \$ 0.00 = \$ 0.00 = \$ 0.00 = \$ 0.00 = \$ 0.00 = = = </div> <div> \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 </div> </div>		16. Language(s) Used: 	
14. Total Gross \$ 0.00		15. Fee Distribution <div style="display: flex; justify-content: space-between;"> <div> SCORE: SBA: SBDC: Cosponsor(s): </div> <div> \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 </div> </div>	
17. Name of Sponsor:		18. Co-Sponsor:	